



BUSINESS APPLICATION FORM RESIDENTIAL TENANCY

Suite 1, 104 Egerton Street,
Post Office Square,
P.O Box 1438,
Emerald QLD 4720
Ph: (07) 49875 875
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PART 1 – RENTAL PROPERTY DETAILS

Application Date: ____/____/____

1. AGENCY DETAILS:

Agency Name: CD Adams & Co Real Estate Address: 1014 Egerton Street, Emerald
Phone: (07) 4987 5875 Fax: (07) 4982 4708 Email: admin@cdadams.com.au

2. PROPERTY DETAILS:

Address: _____
Rent p/w: \$ _____ Bond: \$ _____
Tenancy Term: _____ *Insert 'Fixed Term Agreement' or 'Periodic Agreement'*
Starting on; _____ Ending on; _____

PART 2 – APPLICANTS DETAILS

3. APPLICANT/S DETAILS:

Name of Business: _____
Contact Person: _____
Occupant: _____ Date of Birth: _____
Business number: _____ Mobile: _____
Fax Number: _____ Email: _____

4. VEHICLES

Total number of vehicles kept on premises: _____

Car Registration No: _____ Make/Model: _____ Car Owned: Yes/No
Car Registration No: _____ Make/Model: _____ Car Owned: Yes/No

5. CURRENT/PREVIOUS RENTAL REFERENCES

Reference 1:

CURRENT Address: _____

Agent/Lessor: _____ Phone No. _____

Reference 2:

PREVIOUS Address: _____

Agent/Lessor: _____ Phone No. _____

PART 3 – SUPPORTING DOCUMENTS:

6. PROOF OF INCOME:

Please provide us with details of your accountant;

Name: _____

Number: _____

Email: _____

7. BUSINESS REFERENCES:

Reference 1:

Name: _____ Relationship: _____

Address: _____ Phone Number: _____

Reference 2:

Name: _____ Relationship: _____

Address: _____ Phone Number: _____

PART 4 – DECLARATION:

Please declare the following by selecting either TRUE or FALSE
I, the Applicant,

1. Have never been evicted by an agent/lessor TRUE FALSE

2. Have no known reasons that would affect my ability to pay rent TRUE FALSE

3. Was refunded the rental bond for my last address in full (if applicable) TRUE FALSE
If false, please advise what deductions were made from your bond

4. Have no outstanding debt to another agent/lessor? TRUE FALSE
If false, why are you in debt to your past agent/lessor?

PART 5 – ACKNOWLEDGEMENT:

I, the Applicant,

1. Acknowledge that my personal contents insurance is not covered under any lessor insurance policy/s and understand that it is my responsibility to insure my own personal belongings YES NO
2. understand that you as the agent/lessor have collected this information for the purpose of determining whether I am a suitable tenant for the property – in particular to check my identification, my ability to care for the property, my character and my creditworthiness YES NO
 - 2.1. for such purposes, I authorize you to contact the persons named in this application, and to undertake such enquires and searches (including tenancy databases searches) as you consider reasonably necessary YES NO
 - 2.2 - in doing so, I understand that information provided by me may be disclosed to, and further information obtained from, referees named in this application and other relevant third parties YES NO
3. acknowledgment and accept that if this application is denied, the agent is not legally obliged to provide reasons as to why YES NO
4. Consent and understand that should my tenancy be accepted and upon commencement of the tenancy agreement, there may be cause for the agent/lessor to pass my details onto others which may include (but not limited to) insurance companies, body corporates, contractors, other real estate agents, salespeople and tenancy default databases YES NO
5. acknowledgment that I have received and reviewed the General Tenancy Agreement (Form 18a), the standard terms and any special terms before completing this application YES NO
6. acknowledgment that I have received or have available the Information Statement (Form 17a), body corporate by-laws (if applicable) before completing this application YES NO
7. acknowledge that I have been made aware of the agency's privacy policy YES NO
8. acknowledge that the lessor and applicant (tenant) are bound by this agreement immediately upon communication of either the lessor or agents acceptance of the application YES NO
9. consent to the use of email and facsimile in accordance with the provisions set out in *Chapter 2 of the Electronic Transactions (Queensland) Act 2001 (QLD)* and the *Electronic Transactions Act 1999 (Cth)* YES NO
- 10.
11. Declare that the above information is true and correct and that I have supplied it of my own free will. YES NO

Name of Applicant: _____

Signature: _____ Date: _____